



# Grand Trunk High School Handbook 2022/2023



## INTRODUCTION

Welcome to Grand Trunk High School. As the principal of GTHS and TLC, I look forward to working with each and every one of you to make your school experience as rewarding as possible. Planning to achieve your academic and personal goals, along with fully participating in a safe and positive school culture, will ensure a successful school experience. This handbook is designed to be a resource to guide you as you navigate through grades 7 to 12. Its guidelines and standards will help you understand what is expected of students of GTHS. Do your part to make Grand Trunk High School a place you are proud of and a safe environment of learning for all students.

Grand Trunk High School (GTHS) is proud to offer a variety of curricular and extra-curricular programming to all students. Our school has a dedicated teaching and support staff to make every student's day memorable and successful. A variety of programs and extra-curricular activities satisfy a variety of student interests and are an important component of a school delivering curriculum for grades 7 to 12. For athletically interested students, GTHS has a rich history of divisional and provincial success in both junior and senior boys and girls' volleyball, basketball, badminton as well as track and field. The school also offers industrial arts (such as construction and fabrication) and foods, where all three of these option classes are in high demand both for the junior and senior classes; cosmetology, work experience opportunities; and fine arts (such as drama and art). Unique to Grand Trunk High School is a highly popular and successful rock band music program where students not only learn to play the guitar, bass, the keyboard and drums but also how to record some of their own music. Students participating in the music program also may have the opportunity to travel to other schools or venues

to perform before an audience where they can showcase their talents.

## MISSION

Empowering Learners = Empowering students/ staff/ parents and the community

Empowering Students - Establishing realistic academic and behavioral standards for students to successfully meet.

Empowering Staff - Demonstrating quality teaching approaches to meet the needs of various learners.

Empowering Parents - Supporting parents as they guide their children through adolescence.

Empowering the Community - Encouraging connections between school and the larger community.

## VISION

Empowering learners is based on relationships- trust- reliability- effort

Empowerment is based on relationships

Relationship are based on trust

Trust is based on reliability

Reliability requires goal- focused effort

## STAFF

### ADMINISTRATION

Mrs. Heidi Zadderey - *Principal*

Ms. Rhonda Smith - *Acting Asst. Principal*

### TEACHERS

Mrs. Sigrid Baron

Mrs. Colleen Callan

Mr. Graham Liddell

Mr. Taylor Heaslip

Mrs. Sandra Montreuil

Mr. Matthew Goddard

Mr. Michael Hargas

Ms. Beth Johnson

Mr. Bevan Janzen

Mr. Liam McLennan

Ms. Rhonda Smith

Mr. Brett WatT

Miss Jaia Sthankiya

Mrs. Jacey Maskell

### OUTREACH TEACHERS:

Miss Jaia Sthankiya

Mr. Bevan Janzen

### SUPPORT STAFF:

Mrs. Chantal Tuttle

Mrs. Bonnie Hunter

Mrs. Terri Bull

Miss. Chelsey Yakimchuk

### WEBSITE:

[grandtrunkhighschool.gypsd.ca](http://grandtrunkhighschool.gypsd.ca)

### FACEBOOK PAGE:

[Grand Trunk High School](#)

### POWERSCHOOL

Parents and students can access their assignment assessment, grades, and attendance whenever they wish throughout the whole year using PowerSchool. Student and parent access information is generally given to students at the beginning of the year, but can be obtained from our office at any time.

## Grand Trunk High School PowerSchool

### BELL SCHEDULE

#### Jr. High:

Warning Bell	8:40 am
Period 1	8:42 am to 9:45 am
Period 2	9:50 am to 10:50 am
Period 3	10:53 am to 11:38 am
Lunch	11:38 am to 12:18 pm
Period 4	12:18 pm to 1:20 pm
Period 5	1:25 pm to 2:10 pm
Period 6	2:12 pm to 3:15 pm

#### Sr. High:

Warning Bell	8:40 am
Period 1	8:42 am to 9:50 am
Period 2	9:55 am to 11:05 am
Period 3	11:10 am to 12:18 am
Lunch	12:18 am to 12:58 pm
Period 4	12:58 pm to 2:00 pm
Period 5	2:05 pm to 3:15 pm

### VISITORS

All visitors to the school will require an appointment and will need to sign in at the office. They will be required to wear a visitor's pass if they will be on campus outside of the office area.

### LOCKS AND LOCKERS

Locks are \$6.00. Students will be assigned a locker and a lock. Only locks provided by the school will be permitted. The school reserves the right to search lockers.

### EXTRACURRICULAR FEES

Fees may be charged for extracurricular sports, field trips, camps, activities, and for options courses (e.g. foods/shop courses).

If fees cannot be paid at once, please contact the school to make alternative arrangements.

## REPORT CARDS/ PARENT TEACHER INTERVIEWS

Report Cards are printed twice a year. At the end of Semester one, upon parent request and at the end of the year.

Parent teacher interviews are 4 times throughout the year.

Parents and students can also follow a student's ongoing progress on [Power School](#) throughout the school year and are welcome to contact teachers to discuss a student's progress at any time.

## BEHAVIOURAL GUIDELINES

All behavioural guidelines are based upon the concept of mutual respect by students for themselves, others, and the property of others. Students are expected to exhibit responsible behaviour at all times, respect the rights of others, and take responsibility for their actions.

Each student will be treated as an individual, and inappropriate behaviour will be dealt with on a case by case basis.

Disciplinary action will be based on Grande Yellowhead Public School Division policy while following the Education Act.

## Student Rights and Responsibilities

Students in school have certain rights and responsibilities related to their involvement in the educational process. Rights are powers or privileges that an individual may properly claim whereas responsibilities are conditions or circumstances for which an individual is accountable. In school, as in society, there is a direct relationship between an individual maintaining his/ her rights and assuming his/ her responsibilities. If an individual fails to fulfill his/ her responsibilities, he/ she may lose some rights.

## TOBACCO/SMOKING/VAPING

Smoking, vaping, and other tobacco products are not allowed on school property at any time.

## ALCOHOL/CANNABIS/ILLEGAL DRUGS

The possession or use of alcohol, non-medically prescribed cannabis, illegal drugs or the possession of drug paraphernalia during the school day or at any school sponsored event is strictly forbidden.

## DRESS CODE

Students and staff should be dressed in a manner conducive to learning and that is respectful of community standards. Our school dress standards are reflective of a welcoming, caring, respectful, and safe learning environment for all. The final decision on the appropriateness of clothing will be made by the school administration.

Students are expected to dress in a manner that is respectful to them, others, learning and the educational environment at all school activities. Disrespect may include but is not limited to:

- Clothing which displays foul language, sexual, racial or offensive connotations and references, inappropriate pictures or pictures of illegal substances;
- Bathing or night wear;
- Open midsection, shorts or skirts above a student's fingertips when at their side;
- Thin or "spaghetti straps" on shirts;
- The display of underwear.

Students wearing such attire will be asked by the school authorities to change into something more appropriate and further disciplinary action may be considered.

Clean footwear (shoes) must be worn in school at all times. Indoor shoes are recommended.

## **PUBLIC DISPLAYS OF AFFECTION**

Students are to avoid inappropriate public displays of affection while on school property and participating in school functions.

## **ATTENDANCE**

Regular attendance in school is a vital factor for success and is required by law.

Parents are expected to contact the school at 780-727-3925 if their son/ daughter is to be absent.

## **SKIPPING**

Skipping is any absence from class without the knowledge or consent of parents and/or the school. Skipping is considered to be a serious offence and will be dealt with as such.

## **BUSING**

Students must follow transportation and school rules for riding the bus. Buses are an extension of the school and therefore school rules and expectations apply on the bus.

## **CELL PHONES**

Cell phone use is permitted in the school. During class times, however, cell phones should only be used for educational purposes as directed by the teacher in each class.

## **BRING YOUR OWN DEVICE**

Students are encouraged to bring their own computer for use in the classroom. Chromebooks are ideal, however, students can also use laptops to access Google Classroom programs.

## **LUNCH BREAK**

Students who live in the town of Evansburg can go home for lunch. Lunch breaks are different in Junior and Senior high.

## **STUDENT VEHICLES**

Students in grades 10, 11, 12 are permitted to park in the designated parking for student vehicles on the west end of the school. The student lot is the south lot.

Students who drive irresponsibly or involve their vehicles in violation of the school code of conduct may have their parking privileges revoked.

## **SIGN IN/ OUT**

Every student must sign in and/or out in the sign-out book located on the office counter whenever they leave the school during school hours, except on lunch break, or on late arrival at school too late to be registered for a class.

## **EXAMINATIONS**

Final examinations are normally administered during the last 10 days of each semester. These exams are mandatory and failure to write them will usually jeopardize a student's final standing.

A student will not be allowed to write an alternate exam unless he/ she is hospitalized or medically unfit.

## **ATHLETICS**

Students can participate in a number of school sports teams at the Junior and Senior High levels.

These include:

- Volleyball- jr/sr
- Basketball- jr/sr
- Badminton- jr/sr
- Track and Field jr/sr
- NASP Archery-jr/sr - coming soon
- Cross Country Running-jr/sr

Participation on a school team is a privilege and not a right. Along with the privilege goes the responsibility of representing the school in a

dignified and proud manner, while following all rules and expectations.

### **INTRAMURALS**

Intramurals are also organized within the school and run during the noon break when staff are available. While the weather permits, students are encouraged to interact outdoors in the sports fields.

### **MUSIC**

Students interested in pursuing music may join the school band which is very active in school and community events.

### **GRADUATION CEREMONIES**

Graduation ceremonies will be held on the last Saturday of June. Consult your calendar for the exact date of this extra-curricular activity.

### **GRADUATION PARTICIPATION REQUIREMENTS**

Students must be in good standing to graduate by the end of May to participate in the Graduation Convocation Ceremony.

### **VALEDICTORIAN**

Each year a valedictorian is selected from the graduating class and is the student demonstrating the highest overall aggregate marks in 30-level academic courses.

### **AWARDS CEREMONY**

The Awards day will be held

in October of the following year to recognize students who have demonstrated special academic achievement and achievement in extra-curricular school activities.

### **SCHOOL COUNCIL**

GYPSD is proud to support school councils who partner with the division to enhance the educational opportunities available in their communities. Members of local school councils work with their schools in an advisory role on education matters such as academic programs to school policies and budgeting.

Grand Trunk High School Council meets virtually each month. Please check the weekly parent memo as the meeting dates and times are posted and updated there.

All parents are encouraged to attend the school council meetings.

Website Information:

[Grand Trunk High School Council](#)

## HIGH SCHOOL PROGRAMING

At Grand Trunk High School, we are committed to helping students make a great transition into high school and a smooth transition into post-secondary education and their future careers.

### SENIOR HIGH ACADEMIC EXPECTATIONS

#### GRADE 10

Grade 10 students are expected to be enrolled in a full 40+ credit timetable.

#### GRADE 11

Grade 11 students are expected to be enrolled in a full 40+ credit timetable.

#### GRADE 12

All grade 12 students are encouraged to have a full schedule (40 credits), but may have spares to support jobs or off campus programs.

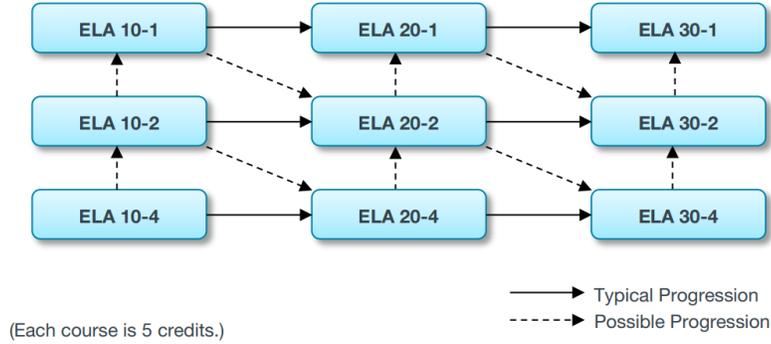
To earn an Alberta High School Diploma, students must successfully complete certain courses and earn a **minimum of 100 credits**. They may, however, earn more than 100 credits. Having a full program (timetable) in senior high school allows students to explore a wider variety of courses and develop other interests and abilities that may help them in the future.

The graduation requirements for the Alberta High School Diploma are outlined in the following chart and can be accessed at: <https://www.alberta.ca/graduation-requirements-credentials-and-credits.aspx>

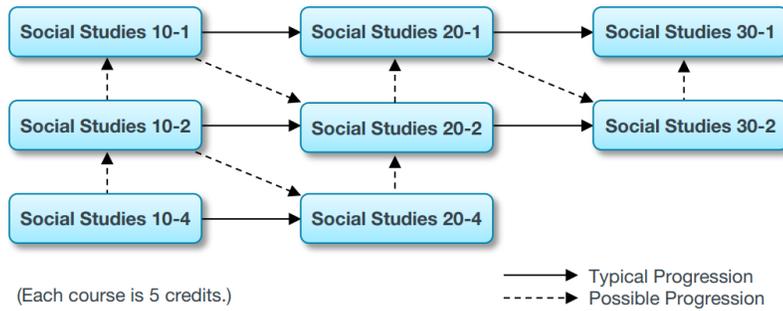
ALBERTA HIGH SCHOOL DIPLOMA: GRADUATION REQUIREMENTS (ENGLISH)
The requirements indicated in this chart are the <u>minimum</u> requirements for a student to attain an Alberta High School Diploma. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.
100 CREDITS including the following:
ENGLISH LANGUAGE ARTS – 30 LEVEL (English Language Arts 30-1 or 30-2)
SOCIAL STUDIES – 30 LEVEL (Social Studies 30-1 or 30-2)
MATHEMATICS – 20 LEVEL (Mathematics 20-1, Mathematics 20-2 or Mathematics 20-3)
SCIENCE – 20 LEVEL <sup>1</sup> (Science 20, Science 24, Biology 20, Chemistry 20 or Physics 20)
PHYSICAL EDUCATION 10 (3 CREDITS) <sup>2</sup>
CAREER AND LIFE MANAGEMENT (3 CREDITS) <sup>2</sup>
10 CREDITS IN ANY COMBINATION FROM:
<ul style="list-style-type: none"> <li>• Career and Technology Studies (CTS) courses</li> <li>• Fine Arts courses</li> <li>• Second Languages<sup>3</sup> courses</li> <li>• Physical Education 20 and/or 30</li> <li>• Knowledge and Employability courses</li> <li>• Registered Apprenticeship Program courses</li> <li>• Locally developed/acquired and authorized courses in CTS, fine arts, second languages or Knowledge and Employability occupational courses<sup>4</sup></li> </ul>
10 CREDITS IN ANY 30-LEVEL COURSE (IN ADDITION TO A 30-LEVEL ENGLISH LANGUAGE ARTS AND A 30-LEVEL SOCIAL STUDIES COURSE AS SPECIFIED ABOVE) <sup>5</sup>
<p>These courses may include:</p> <ul style="list-style-type: none"> <li>• 30-level locally developed/acquired and authorized courses</li> <li>• Advanced level (3000 series) in Career and Technology Studies courses</li> <li>• 30-level Work Experience courses<sup>6</sup></li> <li>• 30-level Knowledge and Employability courses</li> <li>• 30-level Registered Apprenticeship Program courses</li> <li>• 30-level Green Certificate Specialization courses</li> <li>• Special Projects 30</li> </ul>

# HIGH SCHOOL COURSE INFORMATION

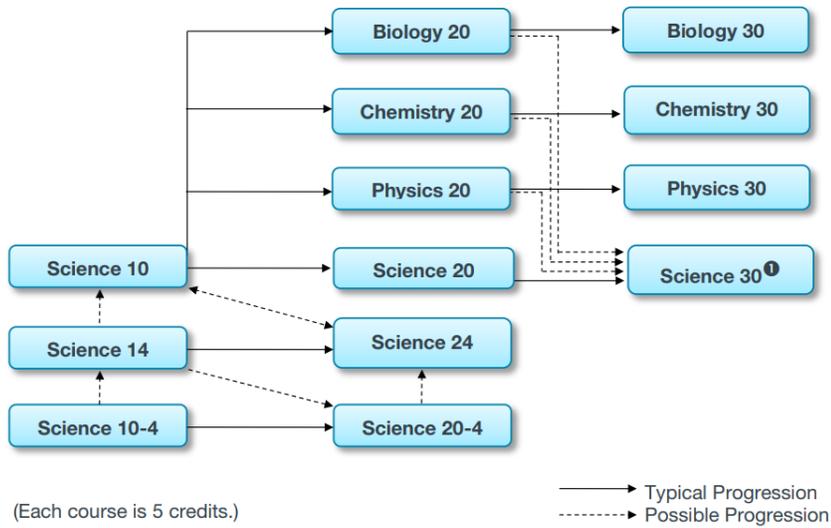
## English Language Arts (ELA) Program



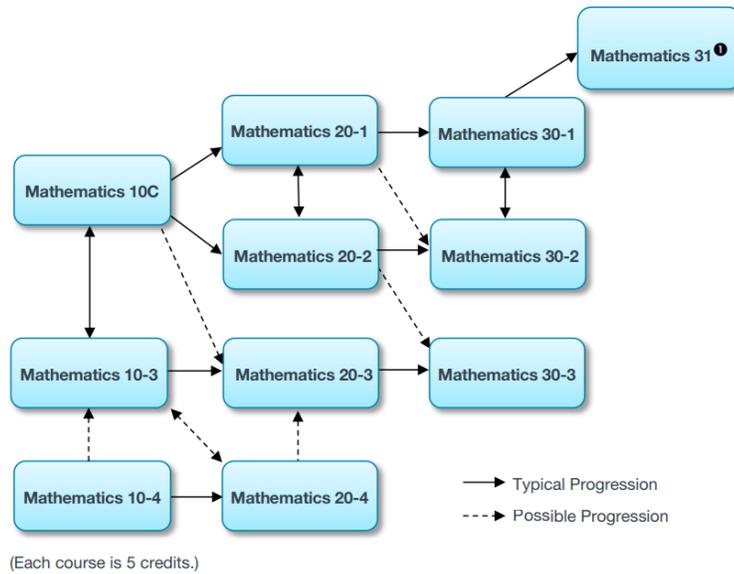
## Social Studies Program



## Science Program



## Mathematics Program



Math 15 is a prerequisite for Math 10C in order to bridge the gap between grade 9 and Math 10C

## OPTION COURSES AND CAREER AND TECHNOLOGY STUDIES

Grand Trunk High school offers a variety of Career and Technology Studies courses and option courses to help students explore career interests and develop practical skills for tomorrow's careers.

Some of the CTS and option programs offered at Grand Trunk High school are:

Building Construction

Art

Visual Art Design

Outdoor Education

Enterprise and Innovation (Business Entrepreneurship)

Agricultural Studies

CHamber Music/Band

Culinary Arts

Sociology

World Geography

Fashion Studies

Economics

Psychology

Astronomy

Legal Studies

German

Japanese

Anthropology

Big History

IT program

Cosmetology

Communication Technology

Fantasy & Science Fiction

Aviation/Flight

Forensics

Guitar

World religions

Design Studies

Information Processing

Workplace Preparation

Aboriginal Studies

and building more...

## KNOWLEDGE AND EMPLOYABILITY PROGRAM

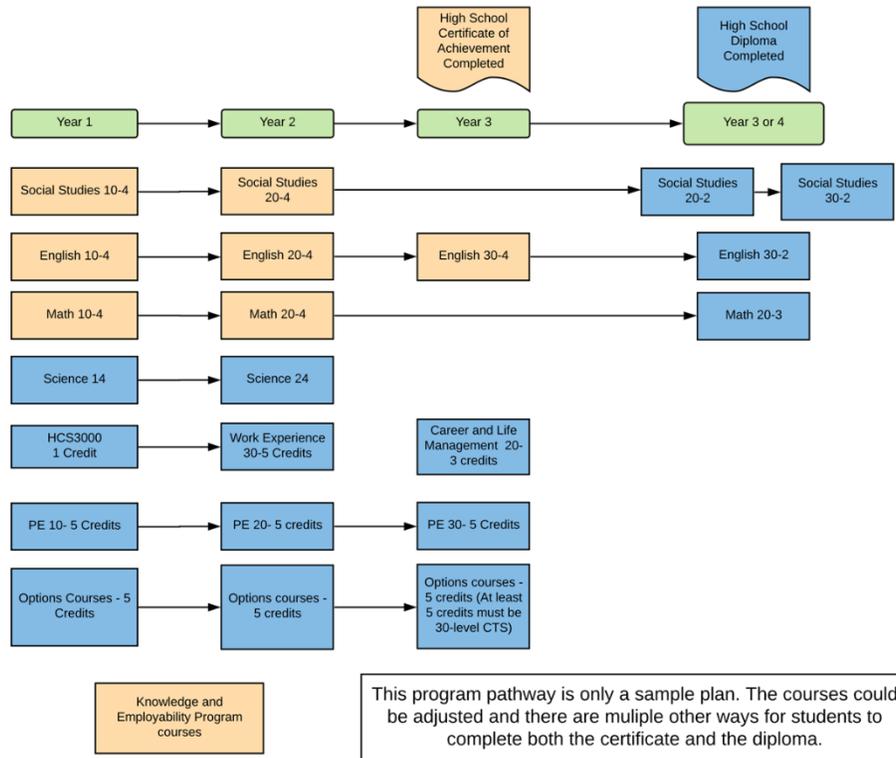
Knowledge and Employability courses provide students with practical and applied opportunities to develop competencies necessary to meet or exceed the following goals:

- Earn a high school credential (Certificate of High School Achievement).
- Enter the workplace upon leaving school with employability and occupational skills that meet industry standards.
- Make successful transitions to other courses or to further education and training (can transition to complete a High School Diploma).

Students who complete the Knowledge and Employability Program will earn an Alberta Certificate of High School Achievement.

The graduation requirements for the Alberta Certificate of High School Achievement are outlined in the following chart on the next page. The second chart demonstrates a potential pathway for how students who complete the certificate can go on to earn a High School Diploma.

CERTIFICATE OF HIGH SCHOOL ACHIEVEMENT REQUIREMENTS (ENGLISH)
The requirements indicated in this chart are the <u>minimum</u> requirements for a student to attain a Certificate of High School Achievement. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.
80 CREDITS <sup>1</sup> including the following:
ENGLISH LANGUAGE ARTS 20-2 OR 30-4
MATHEMATICS 10-3 OR 20-4
SCIENCE 14 OR 20-4
SOCIAL STUDIES 10-2 OR 20-4
PHYSICAL EDUCATION 10 (3 CREDITS) <sup>2</sup>
CAREER AND LIFE MANAGEMENT (3 CREDITS) <sup>3</sup>
5 CREDITS IN
<ul style="list-style-type: none"> <li>• 30-level Knowledge and Employability occupational course, or</li> <li>• 30-level Career and Technology Studies (CTS) course, or</li> <li>• 30-level locally developed/acquired and authorized course with an occupational focus</li> </ul>
AND
5 CREDITS IN
<ul style="list-style-type: none"> <li>• 30-level Knowledge and Employability Workplace Practicum course, or</li> <li>• 30-level Work Experience course,<sup>4</sup> or</li> <li>• 30-level Green Certificate course,<sup>5</sup> or</li> <li>• Special Projects 30</li> </ul>
OR
5 CREDITS IN
<ul style="list-style-type: none"> <li>• 30-level Registered Apprenticeship Program (RAP) course<sup>6</sup></li> </ul>



## CAREER PREPARATION

Grand Trunk High School is committed to having each student leave high school with a holistic career-life plan. A career- life plan is focused on having students prepare for all areas of life, such as preparation for finance management, recreation/ social activities, post-secondary education, work- life balance, and success in the workforce.

Grand Trunk High School is committed to ensuring that each student transitions out of high school into a career pathway. As each student is unique, career pathway planning with students focuses on assisting each student in developing a unique plan. Career- life planning starts in Jr. High with career exploration and continues through high school as students develop a clearer plan. In grade 12, each student will create a transition plan and our career counselor will work with students to ensure that they implement their plan. A significant focus will be placed on helping students to successfully transition to post-secondary education.

Career Counsellor: Ms. Rhonda Smith

## OFF-CAMPUS EDUCATION

*Career Internship/ Work Experience/ Registered Apprenticeship Program/ Green Certificate Program*

Off-Campus Education is a critical part of career exploration and helping students to develop a career plan. Off-Campus Education integrates a student's academic study and related work experience with cooperating employers in the appropriate fields of business, industry, government, social services, and other professions. The Grand Trunk High School Program provides students with the opportunity to earn high school credits, develop essential employability and workplace skills, and explore potential careers.

All high school students will be encouraged to complete at least one off-campus education experience as part of developing their career- life plan.

Off-Campus Coordinator: Mr. Liam McLennan

## SCHOLARSHIPS

Grand Trunk High School supports students in applying for scholarships and bursaries to attend Post-secondary Education. Students should work with the guidance counselors to get assistance in applying for scholarships during their final year.

[Alberta Scholarships Information](#)

Grand Trunk High School Student's Union Scholarship (Must apply by June 1 of the student's graduating year)